

*Please read all the instructions before you begin.*

## Timing

AgPath cannot guarantee timely analysis for samples arriving just prior to weekends or public holidays.

- Samples should be collected and sent by Express Post or overnight courier between Monday and Wednesday.
- Do not send on a Thursday, Friday.
- Allow at least two days prior to a Victorian public holiday. This allows for samples to be processed as soon as they are received. We must receive samples within 3 days to do Active Bacteria and Active Fungi assays.
- Report will be issued within 10 business days from receipt of sample. Payment must be received before report will be released.

## Important

- If using compost teas, send separate in separate bags from before and after application, or from treated and untreated plants.
- When sending after-tea samples note the time between the treatment and the sample (minimum 30 minutes).

## Instructions

1. Download **Leaf Sample Submission Form** from [agpath.com.au/submission-forms](http://agpath.com.au/submission-forms). The form can be completed electronically or printed and handwritten.
2. Mark a clean zip-lock bag with your Sample ID and record it on the submission form.
3. Collect leaves from the top, middle and bottom, the inside and the outside of the affected plant or plants. Include these as one sample.
4. Wrap in paper towel and place in zip-lock bag.
5. Complete the sample information on the submission form with as many details as possible.
6. Pack your samples for transport. Ensure you include a completed Client Details form along with your Leaf Sample Submission Form.